

	UČNI NAČRT PREDMETA/COURSE SYLLABUS
Predmet:	Metode projektnega menedžmenta
Course title	Methods of Project Management

Študijski program in stopnja Study programme and level	Študijska smer Study field	Letnik Academic year	Semester Semester
Upravljanje in poslovanje 2	Upravljanje in poslovanje	2.	3.
Business and Management 2	Business and Management	2 nd	3 rd

Vrsta predmeta/Course type

Univerzitetna koda predmeta/University course code

Predavanja Lectures	Seminar Seminar	Sem. vaje Tutorial	Lab. vaje Laboratory work	Teren. vaje Field work	Samost. delo Individ. work	ECTS
20		15				6

Nosilec predmeta/Lecturer:

Jezik/ Languages:	Predavanja/Lectures:	<input type="text" value="slovenski/Slovenian"/>
	Vaje/Tutorial:	<input type="text" value="slovenski/Slovenian"/>

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti: **Prerequisites:**

<ul style="list-style-type: none"> • Pogoj za vključitev v delo je vpis v drugi letnik študijskega programa. • Študent mora pred izpitom pripraviti in predstaviti raziskovalno nalogo. 	<ul style="list-style-type: none"> • The condition for inclusion is entry in the second year of study. • Student has to prepare, present and defend a research paper before the exam.
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Vsebina:

Content (Syllabus outline):

<ul style="list-style-type: none"> • Opredelitev projektov in njihovo klasifikacijo, namene in cilje. • Predpriprave za organizacijo projekta. • Oblikovanje projekta: določitev strategij in tveganj, stroškov in virov. • Predvidevanje kritičnih točk in oblikovanje variantnih scenarijev za njihovo preseganje. • Priprava orodij za spremljanje izvajanja projekta. • Določitev nosilcev in njihove odgovornosti za izvedbo posameznih faz. • Izvajanje projekta in spremljanje njegovih rezultatov in učinkov. • Časovna dimenzija projektov. • Oblikovanje standardov za pripravo in izvajanje projektov. • Priprava in izvajanje projektov v 	<ul style="list-style-type: none"> • Definition of projects and their classification, purposes and objectives. • Pre-arrangements for the organization of the project. • Design of the project: defining strategies and risks, costs and resources. • Predicting critical points and designing variant scenarios for their overcoming. • Preparation of tools for monitoring the implementation of the project. • Identification of carriers and their responsibility for the implementation of individual phases. • Implementation of the project and monitoring of its results and effects. • Time dimension of projects. • Developing standards for the preparation and implementation of projects.
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sodelovanju z organizacijami iz različnih kulturnih okolij.	<ul style="list-style-type: none"> • Preparation and implementation of projects in cooperation with organizations from different cultural backgrounds.
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Temeljna literatura in viri/Readings:

<ul style="list-style-type: none"> • Hauc, A. (2002). Projektne management. Ljubljana: Gospodarski vestnik. • Semolič, B. (2005). Management vrednosti projektov. Piran: GEA College. • Markič, M. (2004). Management projektov. Koper: Fakulteta za management.

Cilji in kompetence:

<p><i>Učna enota prispeva predvsem k razvoju naslednjih splošnih in specifičnih kompetenc:</i></p> <ul style="list-style-type: none"> • celostno obvladovanje temeljnega znanja mikro- in makroekonomije in strateškega menedžmenta, sodobnih organizacijskih teorij in metodologije raziskovanja ter njegova interdisciplinarna uporaba, • usposobljenost za prepoznavanje potreb po spremembah in uvajanju le teh, • usposobljenost za sodelovanje, delo v skupini, timsko delo, • obvladovanje raziskovalnih metod, • sposobnost za reševanje konkretnih delovnih problemov z uporabo znanstvenih metod, • razumevanje metod kritične analize in razvoja teorij ter njihova uporaba pri načrtovanju in vodenju projektov, • uporaba informacijske in komunikacijske tehnologije ter sistemov kot vira informacij, komunikacijskega sredstva, orodje pri raziskovalnem delu in kot delovnega sredstva, • obvladovanje izbranih statističnih orodij za reševanje problemov v upravljanju organizacij, • spoznavanje in priprava orodij za upravljanje projektov, • vrednotenje izbranih orodij ter rezultatov in učinkov vodenih projektov. 	<h3>Objectives and competences:</h3> <p><i>The learning unit mainly contributes to the development of the following general and specific competences:</i></p> <ul style="list-style-type: none"> • • Integrated management of the basic knowledge of micro and macroeconomics and strategic management, modern organizational theories and methodology of research, and its interdisciplinary application, • • the ability to identify needs for changes and introduction of these, • • competence for participation, teamwork, team work, • • mastering research methods, • • Ability to solve concrete work problems using scientific methods, • • Understanding the methods of critical analysis and the development of theories and their use in project planning and management, • • the use of information and communication technology and systems as a source of information, a communication tool, a tool for research work and as a working medium, • • mastering selected statistical tools for solving problems in managing organizations, • • getting to know and preparing tools for project management, • • evaluation of selected tools and results and impacts of guided projects.
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Predvideni študijski rezultati:

<p>Znanje in razumevanje:</p> <p><i>Študent/študentka:</i></p> <ul style="list-style-type: none"> • uporabi znanje, metode in tehnike projektne menedžmenta, pridobljeno s področja upravljanja in poslovanja, vključno z metodološkim znanjem na praktičnem primeru, • pridobljeno znanje in sposobnosti 	<h3>Intended learning outcomes:</h3> <p>Knowledge and understanding:</p> <p><i>Students:</i></p> <ul style="list-style-type: none"> • • use the knowledge, methods and techniques of project management acquired in the field of management and business, including methodological knowledge on a practical case, • • the acquired knowledge and skills for
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<p>kritično uporabi pri izboru interpretativnega aparata v povezavi z izbranim projektom,</p> <ul style="list-style-type: none"> • uporabi znanje za oblikovanje projekta in (sposobnost) pripravo projektne dokumentacije, • izdelava poteka projekta in točke preverjanja, • korigira procesne korake. 	<p>critical use in the selection of an interpretive apparatus in connection with the selected project,</p> <ul style="list-style-type: none"> • use knowledge for project design and (ability) preparation of project documentation, • develop the course of the project and points of verification, • Corrects the process steps.
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Metode poučevanja in učenja:

Learning and teaching methods:

<ul style="list-style-type: none"> • <i>predavanja,</i> • <i>vaje</i> kot priprava na individualno delo – priprava projekta in ustrezne dokumentacije, • <i>konzultacije,</i> • <i>predstavitve projektne naloge.</i> 	<ul style="list-style-type: none"> • <i>lectures,</i> • <i>tutorial</i> as a preparation for individual work – preparing a project and the relevant documentation, • <i>consultations,</i> • <i>presentation of the project paper.</i>
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Načini ocenjevanja:

Delež (v %)

Weight (v %)

Assessment:

<p>Način (pisni izpit, ustno spraševanje, naloge, projekt):</p> <ul style="list-style-type: none"> • 100 % udeležba na predavanjih in vajah, • uspešno opravljena projektna naloga s predstavitvijo in zagovorom. • Če študent ni 100 % udeležen na predavanjih in vajah, mora poleg projektne naloge opraviti tudi izpit: <ul style="list-style-type: none"> - izpit, - priprava, predstavitev in zagovor raziskovalne naloge. 	<p>100 %</p> <p>60 %</p> <p>40 %</p>	<p>Types (written examination, oral examination, coursework, project):</p> <ul style="list-style-type: none"> • 100 % attendance of lectures and tutorial, • successfully accomplished project assignment with presentation and defense. • If the student has not fully attended lectures and tutorial (100%), they have to prepare the project paper and take the exam: <ul style="list-style-type: none"> - exam, - preparation, presentation and defense of a research paper.
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