

	UČNI NAČRT PREDMETA/COURSE SYLLABUS
Predmet	Menedžment javnega sektorja in neprofitnih organizacij
Course title	Management of Public Services and Non-Profit Organisations

Študijski program in stopnja Study programme and level	Študijska smer Study field	Letnik Academic year	Semester Semester
Upravljanje in poslovanje 1	Upravljanje in poslovanje	2.	3.
Business and Management 1	Business and Management	2 nd	3 rd

Vrsta predmeta/Course type obvezni/obligatory

Univerzitetna koda predmeta/University course code 1N201

Predavanja Lectures	Seminar Seminar	Sem. vaje Tutorial	Lab. vaje Laboratory work	Teren. vaje Field work	Samost. delo Individ. work	ECTS
30		30			90	6

Nosilec predmeta/Lecturer: Doc. dr. Sergej Gričar

**Jeziki/
Languages:** **Predavanja/Lectures:** slovenski/Slovenian
Vaje/Tutorial: slovenski/Slovenian

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti: **Prerequisites:**

<ul style="list-style-type: none"> Pogoj za vključitev v delo je vpis v 2. letnik študija. Študent mora pred izpitom pripraviti in oddati seminarsko nalogo, opraviti nastop in oddati portfolio. 	<ul style="list-style-type: none"> The prerequisite for participation is enrolment in the second year of study. Students have to prepare and present their seminar papers before the examination and submit a portfolio.
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Vsebina:

Content (Syllabus outline):

<ul style="list-style-type: none"> <i>Javni menedžment, neprofitni menedžment in governance.</i> Javni sektor in tretji sektor. Obseg javnega sektorja in tretjega sektorja v Sloveniji in svetu. Dejavniki velikosti javnega sektorja in optimalna velikost. Spreminjanje konteksta menedžmenta javnega in neprofitnega sektorja – trendi in razlike. <i>Javni in neprofitni menedžment.</i> Strateški menedžment v javnem in tretjem sektorju. Trženje v javnem in tretjem sektorju. Konkurenca in sodelovanje v javnem sektorju. Vloga informacijske tehnologije v javnem in tretjem sektorju. Merjenje uspešnosti v javnem in tretjem sektorju. 	<ul style="list-style-type: none"> <i>Public management, non-profit management and governance.</i> Public sector and third sector. The range of the public and third sector in Slovenia and abroad. Factors of the public sector range and an optimum range. Changing the context of public management and non-profit sector - trends and differences. <i>Public and non-profit management.</i> Strategic management in the public and third sector. Marketing in the public and third sector. Competition and cooperation in the public sector. The role of information technology in the public and third sector. Performance measurement in the public and third sector.
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<ul style="list-style-type: none"> • <i>Novi javni menedžment.</i> • <i>Governance kot trend v javnem sektorju.</i> Oblike sodelovanja javnega in privatnega sektorja. Politiki, državljani, participacija in odgovornost. Procesi liberalizacije, regulacije in privatizacije javnega sektorja. Vrednote, <i>etika in motivi delovanja v javnem sektorju.</i> 	<ul style="list-style-type: none"> • <i>New public management.</i> • <i>Governance as a trend in the public sector.</i> Forms of cooperation of the public and private sector. Politicians, citizens, participation and responsibility. Processes of liberalisation, regulation and privatisation of the public sector. Values, ethics and motives for functioning of the public sector.
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Temeljna literatura in viri/Readings:

Temeljna literatura/Basic literature

Gričar, S. (2017). Menedžment javnega sektorja. Vaje. Novo mesto: Fakulteta za upravljanje, poslovanje in informatiko.

Gričar, S. (2017). Menedžment javnega sektorja. Učbenik. Novo mesto: Fakulteta za upravljanje, poslovanje in informatiko.

Pevcin, P. (2011). Menedžment javnega sektorja. Ljubljana: Fakulteta za upravo.

Priporočljiva literatura/Recommended literature

Aristovnik, A. in sod. (2016). Slovenska javna uprava na razpotju strateških sprememb. Ljubljana: UL, Fakulteta za upravo.

Flynn, N. (2014). Public sector management. London: Sage Publications.

Mevlja, B. in Kavčič, K. (2012). Strateški razvoj nevladnih organizacij v Sloveniji. Koper: UP, Fakulteta za management.

Vintar, M. in sod. (2012). Primerjalni pogled na delovanje izbranih področij javnega sektorja v Sloveniji. Ljubljana: UL, Fakulteta za upravo.

Cilji in kompetence:

Učna enota prispeva predvsem k razvoju naslednjih splošnih in specifičnih kompetenc:

- poznavanje in razumevanje procesov v poslovnem okolju organizacije in sposobnost za njihovo analizo, sintezo in predvidevanje rešitev ter njihovih posledic;
- fleksibilna uporaba znanja v praksi;
- sposobnost za upravljanje s časom, za samopripravo in načrtovanje ter samokontrolo izvajanja načrtov;
- koherentno obvladovanje temeljnega znanja, pridobljenega pri obveznih predmetih ter sposobnost povezovanja znanja z različnih področij in njegova aplikativnost pri implementaciji v prakso;
- razumevanje splošne strukture družboslovnih ved in povezanost z njenimi poddisciplinami, predvsem z ekonomijo, s poslovanjem, poslovnimi, z organizacijskimi in s

Objectives and competences:

The learning unit mainly contributes to the development of the following general and specific competences:

- knowing and understanding the processes in the organisation's business environment and its capacity for analysis, synthesis and forecasting solutions with their consequences;
- flexible use of knowledge in practice;
- ability to manage time for self-preparation, planning and self-control of planning implementation;
- coherently managing the base knowledge derived from compulsory courses and the ability to integrate the knowledge from various fields, including its applicability in the implementation in practice;
- understanding the general structure of social sciences and the relationship with their sub-disciplines, especially economy, management, business, organisational and human sciences

<p>humanističnimi vedami (interdisciplinarnost);</p> <ul style="list-style-type: none"> • organizacijske in vodstvene spretnosti v podjetjih in zavodih, mentorstvo študentom in pripravnikom; • razumevanje individualnih vrednot in vrednostnih sistemov, obvladovanje profesionalno-etičnih vprašanj; • usposobljenost za vodenje oddelka in/ali skupine; • organiziranje aktivnega in samostojnega dela, usposabljanje zaposlenih za samoizobraževanje; • sodelovanje z interesnimi skupinami (dobavitelji, kupci, konkurenco in politiko...); • razumevanje odnosov med organizacijo in socialnim okoljem – sistemsko gledanje in delovanje; • zavzemanje za take spremembe sistema, ki zagotavljajo osnovne pravice in potrebe uporabnika oz. skupine. 	<p>(interdisciplinarity);</p> <ul style="list-style-type: none"> • organisational and leadership skills in enterprises and institutions, mentoring students and trainees; • understanding individual values and value systems, management of professional and ethical issues; • capacity to manage a department and/or groups; • organisation of an active and independent work, training employees for self-education; • collaboration with stakeholders (suppliers, customers, competition, policies, etc.); • understanding the relationship between an organisation and social environment – systematic aspect and operation; • commitment to changing the system in order to ensure basic rights and needs of the consumer or group.
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Predvideni študijski rezultati:

Znanje in razumevanje:

Študent/Študentka:

- pozna in razume ključne razlike med zasebnim, javnim in tretjim sektorjem;
- pozna in ovrednoti pomen posameznih dejavnikov velikosti javnega in tretjega sektorja;
- pozna, razume in ovrednoti vpliv kontekstualnih dejavnikov na menedžment v organizacijah javnega in tretjega sektorja;
- na primeru organizacij javnega in tretjega sektorja uporabi osnovne metode strateškega menedžmenta;
- na primeru organizacij tretjega sektorja uporabi osnovne metode trženja;
- ovrednoti in kritično oceni pomen tekmovanja in sodelovanja v javnem in tretjem sektorju;
- pozna in uporabi osnovne metode merjena uspešnosti v javnem in tretjem sektorju;
- pozna, kritično ovrednoti in uporabi osnovne pristope in predloge v okviru novega javnega menedžmenta;
- pozna in razume oblike sodelovanja javnega in zasebnega sektorja;
- pozna, aktivno spremlja in kritično ovrednoti procese liberalizacije,

Intended learning outcomes:

Knowledge in understanding:

Students:

- know and understand the key differences between private, public and third sector;
- know and evaluate the importance of individual factors, size of the public and third sector;
- know, understand and evaluate the impact of contextual factors on the management of public and third sector;
- use basic methods of strategic management in the case of public and third sector;
- use the basic methods of marketing in the case of a third-sector organisation;
- evaluate and critically assess the importance of competition and cooperation between the public and third sector;
- know and use the basic method of performance measured in both the public and third sector;
- know, critically evaluate and use basic concepts and proposals in the new public management;
- know and understand the forms of cooperation of public and private sectors;
- know, actively monitor and critically evaluate the processes of liberalisation,

regulacije in privatizacije javnega sektorja.	regulation and privatisation of the public sector.
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Metode poučevanja in učenja:

Learning and teaching methods:

<ul style="list-style-type: none"> • <i>predavanja z aktivno udeležbo študentov</i> (razlaga, diskusija, vprašanja, primeri, reševanje problemov, ekskurzija); • <i>seminarske vaje v povezavi s prakso</i> (refleksija izkušenj, projektno delo, timsko delo, metode kritičnega mišljenja, diskusija, sporočanje povratne informacije, socialne igre); • <i>individualne in skupinske konzultacije</i> (diskusija, dodatna razlaga, obravnava specifičnih vprašanj); • <i>oblikovanje portfolia in samostojen študij</i> (motiviranje, usmerjanje, samoopazovanje, samouravnavanje, refleksija, samoocenjevanje) 	<ul style="list-style-type: none"> • <i>lectures with active student participation</i> (explanation, discussion, questions, examples, problem solving, field trip); • <i>tutorial in connection with practice</i> (reflection of experience, project work, teamwork, methods of critical thinking, discussion, providing feedback, social games); • <i>individual and group consultations</i> (discussion, further explanation, addressing specific issues); • <i>designing a portfolio and an independent study</i> (motivating, directing, self-observation, self-regulation, reflection, self-assessment)
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Načini ocenjevanja:

Delež (v %)
Weight (in %)

Assessment:

Način (pisni izpit, ustno spraševanje, naloge, projekt):		Types (written examination, oral examination, coursework, project):
<ul style="list-style-type: none"> • pisni (ustni) izpit • seminarska naloga s predstavitvijo in zagovorom 	60 40	<ul style="list-style-type: none"> • written (oral) exam • seminar paper with presentation and defence