

INSTRUCTIONS FOR AUTHORS

The Journal of Economic and Business Sciences publishes scientific and professional papers as well as other relevant papers. The category of the paper is proposed by the author, and the final assessment is based on peer review and made by the Editor-in-Chief. The published papers are reviewed.

In the preparation of scientific and professional papers, please consider the following instructions:

1. Papers in printed form with your information and abstract should be sent to: Editorial Board of Journal of Economic and Business Sciences, Na Loko 2, p.p. 124, SI-8000 Novo mesto, Slovenia. We also accept papers sent to our e-mail address.
The paper should be written with Microsoft Word text editor. In case that you send the paper only in electronic form, you should also send the paper in PDF format.
2. Scientific papers may include up to 40,000 characters.
3. Each paper should have a separate sheet cover page that contains the name and surname of the author, year of birth, home address, phone number, title of the paper, academic and professional title, address of the institution where the author works and e-mail address. In the event that there are several authors, the Journal writes the required information for each author individually. The leading author should be written in the first place.
4. Scientific and professional papers should have an abstract in Slovene (up to 1,200 characters with spaces) and in English. The abstract and keywords should be written at the beginning of the paper. It should also be accompanied by an extended abstract (10,000 characters including spaces) in English.
5. Tables and figures should be appropriately included in the text where they belong. Images should also be attached as separate files in the corresponding image (jpg, bmp) or vector (eps) format.
6. The list of references should be arranged in alphabetical order of authors as follows:
 - for books: surname and name of the author, publication year, title, place, publisher. Example: Samuelson, P. A. and Nordhaus, W. D. (2010). Economics. Boston: McGraw Hill.
 - for articles in journals: surname and name of the author, publication year, article title, journal title, volume, number, pages. Example: Mauer, P. (2013). V posel s treznim premislekom. Podjetnik, 22, No. 7/8, pp. 52–55.
 - for articles in proceedings: surname and name of the author, publication year, article title, information about the book or journal, pages. Example: Senjur, M. (2009). Strategija razvoja Slovenije in gospodarska recesija. In: Nared, J. and Perko, D. (ed.). Razvojni izzivi Slovenije. Ljubljana: Založba ZRC, pp. 21–28.
 - for online references, it is compulsory to state the exact website along with the name of the document and the date of finding information. Example: Gostiša, M. (2001). Vloga kadrovskih služb pri razvoju delavskega samoupravljanja. Paper at HR Managers Days in Portorož. Retrieved on 8/20/2008 from the Internet: <http://www.delavska-participacija.com/clanki/vlogakadrovsluzb.doc>.
7. The inclusion of references in the text: If it is a quotation, write the surname, publication year and page in brackets (Starc, 2013, p. 15). If it is a citation, the page is omitted (Starc, 2013).

For any further clarification and information not covered in these instructions with regard to the preparation and publication of papers, please contact the Editor-in-Chief. For general information and technical assistance in preparing the paper, please contact the editorial office or send your questions to our e-mail address: urednistvo@eb-nm.si.